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**Confidentiality:** Public

## Privacy Statement

SWIFT India Domestic Services Private Limited ("Swift India")

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<b>Confidentiality</b>	Public
<b>Status</b>	Version 1.0 - December 2014
<b>Earlier Versions</b>	None
<b>Important note</b>	Changes made to reflect the current website address

**Swift India Domestic Services Private Limited**

Registered address:

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## Introduction

Introduction Swift India Domestic Services India Limited (“We”, “we” or “Swift India”) are committed to protect and respect your personal data.

This statement explains how we use and process your personal data collected from you on this website.

We invite you to carefully read this Statement. We may modify this Statement from time to time. Please check it periodically for changes, particularly when you submit personal data on this website.

## Purpose of processing of personal data

We process personal data collected on this website for the following purposes (“Swift India Purposes”)

- Swift India governance
- Provision of Swift India products and services
- Organisation of Swift India events and other events involving Swift India
- Newsletters and other customer communications
- The operation of this website (IP addresses, cookies, web acceleration)

More information on the use of your personal data (as a Swift India Customer) for Swift India governance and/or for the provision of Swift India products and services are contained in the Swift India Data confidentiality and protection policy.

More information about the use of your personal data for other Swift India Purposes is given below

## Swift India governance

This only applies to Swift India Customers. Information on the use of personal data is available in the Swift India Data confidentiality and protection policy.

## Provision of Swift India products and services

This only applies to Swift India Customers. Information on the use of personal data is available in the Swift India Data confidentiality and protection policy.

## Swift India events and other events involving Swift India

When you register for Swift India events and other events involving Swift India, we collect personal data related to your participation to the event.

We process your data for purposes such as, event registration, administration, security management, accounting, records keeping, offering event-related products and services or for conducting satisfaction surveys.

The list of participants may be sent in advance of the event to the exhibiting companies to allow them to present their products and services directly to you, and may be used by us for our own advertising and marketing purposes. You may opt out of this list in the online registration process.

Further information regarding processing of your personal data can be available in the respective registration forms and policies.

### **Newsletters and Other Customer Communications**

We may use personal data that we collect on this website to provide you with newsletters and to invite you to participate in customer consultations and satisfaction surveys.

We only send you newsletters, customer consultations or satisfaction surveys that relate to Swift India services and products.

You may opt-out or unsubscribe from the above mailings at any time by sending an e-mail to [contactus@swiftindia.com](mailto:contactus@swiftindia.com)

Some of these newsletters and communications are sent to you on our behalf by suppliers specialised in mass mailings. We request those suppliers to provide us with the appropriate data protection and data security commitments (see 'Sharing Data' section below).

### **Operation of this Website**

#### **IP Addresses**

When you browse this website, you do so anonymously. For our internal purposes, we may use IP addresses (the Internet address of your computer) stored in web logs to generate aggregate statistics on surf behaviour, such as traffic patterns and time spent on a page.

#### **Cookies**

Cookies are small pieces of information that are stored by your browser on your computer's hard drive or in your browser memory. We use cookies for authentication purposes (for example to access the secure area of [www.Swiftindia.org.in](http://www.Swiftindia.org.in)), to track user sessions (for example login information on both the secure and public areas of [www.swiftindia.com](http://www.swiftindia.com)), to repopulate fields or to track online acceptance or language preference.

The third-party add-ons that we use to collect statistics of this website's resources usage may also rely on cookies for their operation.

The information stored with cookies may include your name, first name, registration number on [www.swiftindia.com](http://www.swiftindia.com), language preference, login ID and IP addresses.

### **Data Security**

We are committed to protect your personal data against accidental or unlawful destruction, accidental loss, alteration and unauthorised disclosure or access.

Please be aware that we cannot ensure the security of your data on your computer or during transmission over the Internet. In this regard, we advise you to take every possible precaution to protect personal data stored on your computer and transiting on the Internet.

### **Data Submitted on Behalf of Someone Else**

When you provide us with personal data relating to someone else, please make sure to collect and supply such personal data in accordance with local applicable law.

For example, you may have to inform that other person about parts of this Statement in order to comply with local applicable law.

### Your Rights

With regard to personal data collected on this website, you may use the e-mail addresses provided in this Statement to:

- exercise your access and correction rights
- object to the processing for direct marketing purposes

We will handle all requests with care and diligence, and take corrective actions in accordance with the Indian laws.

### Sharing Data

We will not allow third parties to use your personal data for their own purposes without your consent.

When required for the Swift India Purposes, you authorize us to share your personal data with other offices in the Swift group such as Swift SC in Belgium, carefully selected suppliers, or other selected third parties (typically Swift India service providers, partners or sub-contractors).

Before sharing your data, we require such third parties to only process your personal data on our instructions and to provide sufficient guarantees in respect of the technical and organisational security measures protecting the data processing activities.

You authorize us to share your personal information with third parties as may be required by law, customary practice, statistical analysis, and verification or risk management and shall not hold us liable for use or disclosure of such personal information.

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## Legal Notices

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### Disclaimer

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### Translations

The English version of Swift India documentation is the only official and binding version.

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